



BROOKLYN CITY COLLEGE

EST 2008

PROSPECTUS

YOUR FUTURE INSURED

www.brooklyncitycolleges.co.za

 065 301 3239 / 087 151 0188

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Disclaimer

No liability for any omissions and/or errors. Information is subject to change without prior notice. Changes may or may not be incorporated in any newly compiled or printed versions.

Welcome to Brooklyn City College. Our vision is simple - great teaching combined with a strong focus on students' aspirations, achievements and personal developments. The BCC community is warm and friendly and offers the highest standards of academic excellence. Students are taught skills and strategies to help them become effective, independent, resilient learners which prepares them for the different stages of school life and beyond. Having developed our reputation for quality holistic education over more than ten years, today's campuses have thousands of students from all walks of life.

We are justifiably proud of our academic performance but education here means so much more than the pursuit of top grades. Sports, Arts and community services we provided among others, community service and adventurous are all central to the balanced programme we offer at BCC, and we are acutely aware of our obligation to prepare young people to make their way in the world as confident, caring and responsible citizens.

However, we are never complacent and, we are constantly looking for ways to improve in order to serve our families and the community with the very best education has to offer. I am confident that we will, with the support of our community, continue to thrive and prosper. We are ambitious for our students and i trust that you and your child wish to be part of the success story which is Brooklyn City College.

Good schools are built on the efforts of good people, and i believe that our lecturers and students are among the very best. Why not come and judge for yourselves?. We would be delighted to meet you.

Zarinah Tlale
Chief Executive Officer,
Brooklyn City College (PTY) Ltd.



MESSAGE FROM THE CEO

WHY CHOOSE OUR COLLEGE

Brooklyn City College is an independent specialist institution with strong focus in the Occupational Qualifications, Safety Security Courses, Nated Engineering N1 - N6, Nated Managements courses N4- N6 ,Information Technology Courses and finally Matric Rewrites. We ensure the students are well equipped to head out to the employment market once they have completed a course with us.

Brooklyn City College serves as a viable avenue for students wanting to obtain higher education qualifications that are issued by the Public Education authorities. Many students successfully finish their studies at Brooklyn and enroll to Universities of Technology to earn a Degree in their areas of specialization.

The Primary directive of Brooklyn City College is to provide accessible, quality and cost-effective education, training and development within the prescribed education framework.

Brooklyn City College is registered as a National Examination Centre by the Department of Higher Education and Training (DHET) and offers the National N Diplomas in Engineering and Business Studies. Examinations and final certification are conducted by the DHET. We also offer SETA (Sector Education Training Authority) Courses like National Diploma Policing from SASSETA and IT Certificates from MICT SETA.

Qualifications offered by Brooklyn City College are recognized by Universities, Commerce, Industry and the Public Sector. Brooklyn City College is accredited by UMALUSI and QCTO (Quality Council for Trades and Occupations) and meets all legal requirements for Private FET College Operations.



OUR VISION & MISSION

Brooklyn City College is a diverse, progressive educational environment enriching the lives of students, employees and our community.

Brooklyn City College is dedicated to students success. The College is committed to:

- *Providing educational programs that maintain the highest standards of student performance.*
- *Providing an educational environment that empasises critical thinking and decision making, reflection and creativity.*
- *Providing innovation and enriching educational experiences for its varied constituencies.*
- *Responding to community needs through a variety of means, including collaboration with organizations and businesses.*
- *Providing a culturally competent and sensitive environment that reflects and celebrates diversity; and*
- *Providing a culture that supports employee success and encourages professional.*



ADMISSION & APPLICATION

PROCESS



College
Just Ahead

Until all the documents and entry prerequisites below are received, prospective students will not be issued with the admission letters or enrolment certificates.

The admission criteria are:

- A completed REGISTRATION form
- Copies of your matric or high school examination certificate
- Certified copies of your ID or Passport
- Two ID sized passport photographs
- Admission fee of R600.00 (non-refundable)
- An initial deposit (remittance fee) as specified for the course chosen.

NO CASH IS HANDLED AT THE COLLEGE. ALL PAYMENTS SHOULD BE MADE INTO THE COLLEGE BANK ACCOUNT. SHOULD A STUDENT MAKE A CASH PAYMENT AT THE COLLEGE OR TO ANY INDIVIDUAL WORKING AT BROOKLYN CITY COLLEGE, THE COLLEGE WILL NOT BE HELD LIABLE FOR ANY LOSS

REGISTRATION PROCEDURES

Registration can be done through the FOUR prescribed methods provided below.

- You can fill in the application form at the front of any of our campus (please refer to the CAMPUSES page) and hand in your application in person
- You can download our application forms from: www.brooklyncitycolleges.co.za or fill in our online enquiry form or send through the required information to info@brooklyncitycolleges.co.za, attaching all necessary and required documents.
- Alternatively, you can also send your application back by post



BROOKLYN CITY COLLEGE ACCREDITATIONS

PRETORIA (HEADQUARTERS) CAMPUS

Registration No.: 2009/FE07/018 Certificate No.: 0229-P 2000FE07/018
Exam Centre No.: 899990891 Umalusi Accreditation No.: FET 00784PA
QCTO No: SDP 1220/19/00152

POLOKWANE CAMPUS

Registration No.: 2009/FE07/018 Certificate No.: 0229-P 2000FE07/018
Exam Centre No.: 799990740 Umalusi Accreditation No.: FET 00785PA
QCTO No: SDP 1224/19/00133

RUSTENBURG CAMPUS

Registration No.: 2009/FE07/018 Certificate No.: 0229-P 2000FE07/018
Exam Centre No.: 099992901 Umalusi Accreditation No.: FET 00712PA
QCTO No: SDP 1227/19/00152

NELSPRUIT CAMPUS

Registration No.: 2009/FE07/018 Certificate No.: 0229-P 2000FE07/018
Exam Centre No.: 699990667 Umalusi Accreditation No.: FET 00770PA
QCTO No: SDP 1225/19/00141

DURBAN CAMPUS

Registration No.: 2009/FE07/018 Certificate No.: 0229-P 2000FE07/018
Exam Centre No.: 0599995575 Umalusi Accreditation No.: FET 00828PA
QCTO No: SDP 1223/19/00107



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



mictseta



FASSET



BROOKLYN CITY COLLEGE ACCREDITATIONS

MICTSETA (Media Information and Communication Technology Seta)

Approval No.: LPA/01/2009/1423 (For further information contact ETQA Manager)

FASSET (Financial and Accounting Services Seta)

Accreditation No.: QAP/585/003

ICB (Institute of Certified Bookkeepers)

Accreditation No.: 300193

APPETD (Association of Private Providers of Education, Training and Development)

ICDL - International Computing Driving License

Accreditation No.: ZA190712

SASSETA ACCREDITATION NUMBERS

For further information call SASSETA Call Centre: 011 347 0200

Brooklyn City College Pretoria SASSETA Accreditation No.: PAA01723/FET00619PA

Brooklyn City College Rustenburg SASSETA Accreditation No.: PAA01724/FET00619PA

Brooklyn City College Nelspruit SASSETA Accreditation No.: PAA01812/FET00774PA

Brooklyn City College Polokwane SASSETA Accreditation No.: PAA01722/FET00768PA

Brooklyn City College Durban SASSETA Accreditation No.: PAA02043/FET00828PA



NATIONAL DIPLOMA: POLICING

Start or enhance an exciting career in

- South African Police Service
- Metro Policing
- Traffic Police
- National Intelligence
- Community Policing
- Security Management
- Business Intelligence and Due Diligence Investigations
- Fraud and Financial Investigations
- Pre-employment Screening
- Sexual Harassment EEOC Investigations
- Government Single Scope Background Investigation (SSBI)
- Government SSBI Periodic Reinvestigation (SSBI-PR)
- Worker's Compensation Investigations
- Insurance Fraud Investigations

A career in policing spans various employment areas within the Law Enforcement fraternity. Enrolling for the Diploma in Policing will open an opportunity in Metropolitan Policing, Visible Policing, Investigation, Corporate Investigation, Community Policing, Security Management, Business Intelligence and Due Diligence Forensic Investigation etc. The Diploma in Policing is a well sort after qualification in the law enforcement industry.

Entry Requirements:

- Grade 12
- N3 Certificate
- NCV Level 4 Safety in Society

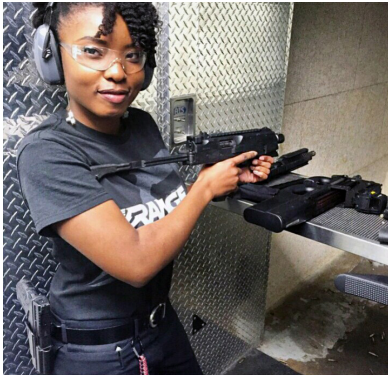
Learning Material (Text Books)

All learners will receive Loan Study Material from the college. The College will borrow learners books if they are in stock. The books must be returned after each semester.

Accreditation

Brooklyn City College is registered with the Department of Education and accredited by Safety & Security SETA (SASSETA) at NQF Level 6. All our campuses have their own individual accreditation. Please refer to page 7 of this prospectus for specific campus accreditation numbers.





Assessment Tools

All learners are to complete a Portfolio of Evidence (POE) every semester. The Portfolio of Evidence cost **R400 per Semester**. A total of R800 per year.

Practical Training

It is a requirement that all learners should complete an external practical training session for experiential learning. This includes the physical training component and firearm training component. The practical training should be done by both first and second year learners. The annual fee for practical training is **R2 750 for 1st Year and R2 500 for 2nd Year**.

Duration (2years)

The National Diploma Policing is a two year course. After completion a learner will be issued with a National Diploma from SASSETA. There is no certificate issued after the first year of learning.

Academic Calender

JANUARY INTAKE: Open from November-March

JUNE INTAKE: Open from June-July

Examinations

Examinations are conducted at the end of every semester. The learner will be examined on the modules studied during that semester. An **exam entry fee of R200** is payable every semester. Examinations Re-Writes are conducted every January & July. The exam Re-Write fee is R300 per module failed.

Modules Covered

YEAR ONE

- Public Law
- Administration & Communication
- Intelligence
- Manage Informers
- Investigation
- Personal Management
- Road Traffic Management

YEAR TWO

- Relevant Legislation
- Communication
- Resolving of Crime
- Manage Service Delivery
- Operational Management
- Financial & Human Resource Management

OCCUPATIONAL CERTIFICATE: EARLY CHILDHOOD DEVELOPMENT PRACTITIONER COURSE

SAQA ID NO.: 97542 NQF L4 CREDITS 131

This course is aimed at preparing you to operate as an Early Childhood Development Practitioner in centre-based and non-centre-based early childhood development settings. With the growing demand for quality early childhood development services, obtaining this qualification will provide opportunities for you to enter this field.

COMPONENTS

- Knowledge Modules
- Practical Modules
- Workplace Modules

ENTRY REQUIREMENTS

National Certificate Vocational (NCV) at NQF Level 3,
OR
Any other NQF Level 3 qualification.

DURATION: 12 Months

INTAKES: January & June

CAREER OPPORTUNITIES

- Teacher's Aide
- Childcare Provider
- Kindergarten Teacher
- Preschool Teacher



OCCUPATIONAL CERTIFICATE OFFICE ADMINISTRATION (PUBLIC SERVICE ADMINISTRATOR)

SAQA ID NO.: SAQA ID: 91994 NQF Level: 5 Credits: 52

The purpose of this qualification is to prepare and equip Public Administrators with key and knowledge needed to effectively operate in the public sector. It is designed to prepare these learners on how to manage, organise and analyse the effects of government policies, and to use business and statistical tools to solve public sector challenges in an ethical manner. Learners will develop skills in budgeting and conducting research.

COMPONENTS

- Knowledge Modules
- Practical Modules
- Workplace Modules

ENTRY REQUIREMENTS

NQF level qualifications and /or equivalent experience in the public service

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N5 subjects with at least 50% in each subject.

DURATION: 12 Months

INTAKES: January & June

CAREER OPPORTUNITIES

Office Administration in a Public Sector

OCCUPATIONAL CERTIFICATE HEALTH PROMOTION OFFICER (COMMUNITY HEALTH WORKER)

SAQA ID: 94597 NQF Level: 3 Credits: 163

This qualification will form an integral part of this strategy. It will form the basis for the appointment requirements of the Community Health workers that will be employed by the various government departments (currently an estimated number of approximately 70 000 people).

COMPONENTS

- Knowledge Modules
- Practical Modules
- Workplace Modules

ENTRY REQUIREMENTS

NQF level 1 or equivalent competences in Mathematical Literacy and Communications.

Upon completion learners may articulate vertically to a:

Higher Certificate in Social Auxiliary Work at NQF level 5.

Further Education and Training Certificate: Community Health Work at NQF Level 4.

DURATION: 12 Months

INTAKES: January & June

CAREER OPPORTUNITIES

Health program director.
Research coordinator for healthcare society
Health promotion specialist
Health department manager.



OCCUPATIONAL CERTIFICATE: BOOKKEEPER

NQF L5 364 CREDITS

The purpose of this qualification is to provide a learner with an informed understanding of bookkeeping in order to operate as a Bookkeeper, SAQA ID 98959, NQF 5 with 364 credits. A qualified learner will be able to:

- Use standard computer software packages to perform accounting and related calculations to verify the accuracy of documents and records relating to payments, receipts and other financial transactions.
- Maintain and update filing of financial records either manually or using electronic devices.
- Apply fundamental financial techniques to perform bookkeeping duties.
- Communicate effectively using appropriate methods to maintain effective customer relationships according to organisational standards.
- Calculate, compile and complete relevant South African Revenue Service Returns in relation to payroll in an organisation.
- Apply knowledge of bookkeeping principles and practices in order to identify and solve problems arising in the course of day-to-day work.

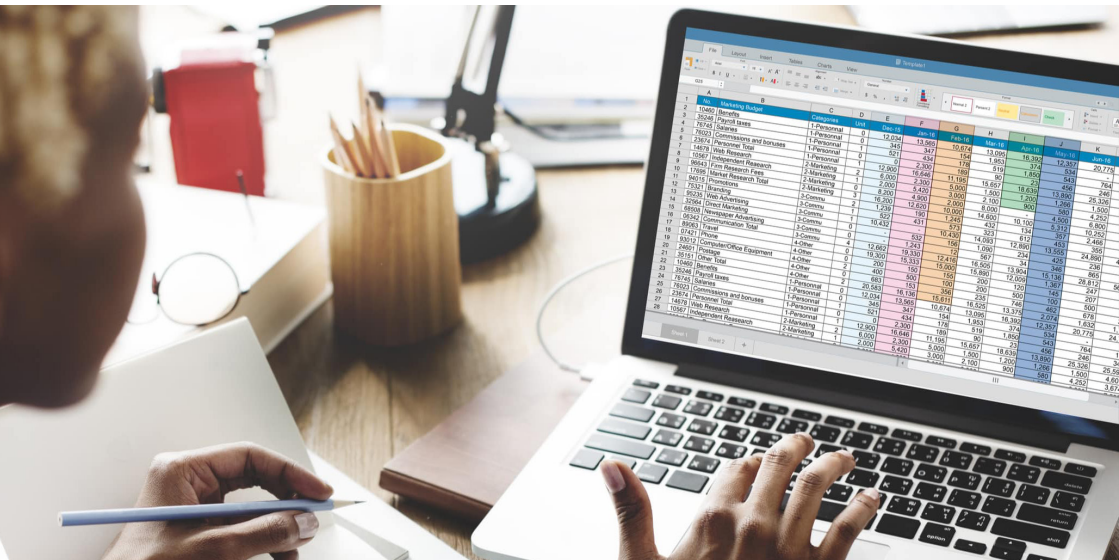
COMPONENTS

- Knowledge Modules
- Practical Modules
- Workplace Modules

DURATION: 24 Months
INTAKES: January & June

CAREER OPPORTUNITIES

- Bookkeeper
- Accounts Clerk
- Reconciliation Clerk
- Payroll Administrator
- Financial Adviser



OCCUPATIONAL CERTIFICATE: OCCUPATIONAL HEALTH AND SAFETY PRACTITIONER

SAQA ID 99714 NQF LEVEL 5(256 CREDITS)

Secure your place in the Occupational Certificate: Occupational Health and Safety Practitioner course. If you are passionate about ensuring the safety and well-being of individuals in the workplace, this is the course for you.

Gain comprehensive knowledge and essential skills to identify and effectively mitigate hazards, minimising risks within designated work areas. As an integral part of the planning and implementation of operational occupational health and safety management systems, you will play a vital role in safeguarding the welfare of all individuals.

COMPONENTS

- Knowledge Modules
- Practical Modules
- Workplace Modules

DURATION: 18 Months

INTAKES: January & June

ENTRY REQUIREMENTS

- Relevant NQF Level 4 qualification

CAREER OPPORTUNITIES

- Health And Safety Officer
- Occupational Health And Safety Consultant
- Safety Health And Environment Representative (SHEREP)
- Safety, Health Environment And Quality (SHEQ)



OCCUPATIONAL CERTIFICATE: BUYER

SAQA ID: 103222 NQF Level: 5 Credits: 110

Purpose:

The purpose of this qualification is to equip a learner with the knowledge, skills and competencies to operate as a Buyer by managing and buying stock in the retail environment.

A Buyer :

Manages supplier relationships and the performance of stock.

Sources products through identification and selection of suppliers.

Buys merchandise.

Rationale:

The Wholesale and Retail sector have identified the position of Buyer as a scarce skill. It is also identified as a national scarce skill.

Typical learners would include unemployed persons with grade 12 and employed learners working as supervisors or in management position and would like to move into buying/planning related environment.

COMPONENTS

- Knowledge Modules
- Practical Modules
- Workplace Modules

ENTRY REQUIREMENTS

- NQF Level 4 qualification with minimum experience in business operations.

DURATION: 12 Months

INTAKES: January & June

CAREER OPPORTUNITIES

- Buyer
- Purchasing Clerk
- Purchasing Assistant
- Buyer or Purchasing agent
- Buyer
- Junior Buyer



OCCUPATIONAL CERTIFICATE: PROCUREMENT OFFICER

SAQA ID: 111445 NQF Level: 5 Credits: 250

Purpose:

The purpose of this qualification is to provide the learner with the required knowledge, practical skills and workplace based experience to prepare the learner to operate as a Procurement Officer. A Procurement Officer coordinates the procurement and supply of goods or services, manages contracts and negotiations with suppliers, and monitors the implementation of procurement schedules.

Qualifying learners will be able to:

Develop and coordinate implementation of operational schedules for procurement and supply.
Manage procurement and supply relationships and contracts.
Monitor and measure procurement and supply performance.

COMPONENTS

- Knowledge Modules
- Practical Modules
- Workplace Modules

ENTRY REQUIREMENTS

NQF Level 4 qualification with Mathematical Literacy.

DURATION: 18 Months

INTAKES: January & June

CAREER OPPORTUNITIES

- Procurement Officer
- Procurement Consultant



OCCUPATIONAL CERTIFICATE: MANAGEMENT ASSISTANT

SAQA ID: 101876 NQF Level: 5 Credits: 316

Purpose:

The purpose of this qualification is to prepare a learner to operate as a Management Assistant.

The qualification provides an opportunity for the learner to acquire a range of skills to be able to coordinate the activities of the organisation and provide professional administrative and secretarial support to managers, either as part of a team or individually. They also coordinate activities of assigned personnel and provide current and updated relevant information to the manager as support for upcoming meetings.

COMPONENTS

- Knowledge Modules
- Practical Modules
- Workplace Modules

ENTRY REQUIREMENTS

Level 4 with Communication. / Grade 12

DURATION: 24 Months

INTAKES: January & June

CAREER OPPORTUNITIES

- Personal Assistant
- Management Assistant
- Executive Secretary
- Receptionist
- Office Administrator



NATIONAL N DIPLOMA MANAGEMENT ASSISTANT (OFFICE ADMINISTRATION)

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

The Management Assistant Diploma provides opportunities to Access Typist, Office Administration, Secretarial, Receptionist and Personal Assistant careers. The person that will make a success of a career in Administration or as an Office Assistant is a person that is organised and methodical.

SUBJECTS

N4

- Communication
- Office Practice
- Information Processing
- Computer Practice

N5

- Communication
- Office Practice
- Computer Practice
- Information Processing

N6

- Communication
- Office Practice
- Computer Practice
- Information Processing

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N4 & N5 subjects with at least 50% in each subject.

CAREER OPPORTUNITIES

- Administrative Assistant
- Personal Assistant
- Marketing Assistant
- Executive Secretary
- Data Capturer

NATIONAL N DIPLOMA: CLOTHING PRODUCTION (FASHION DESIGN)

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

The clothing Production course has been developed to help students learn skills & techniques that will provide them with a jumpstart into the Fashion Design world. They will learn skills like design concept, developing patterns and producing final garments.

SUBJECTS

N4

- Clothing Construction
- Pattern Construction
- Fashion Drawing
- Entrepreneurship and Business Management

N5

- Clothing Construction
- Pattern Construction
- Fashion Drawing
- Entrepreneurship and Business Management

N6

- Clothing Construction
- Pattern Construction
- Fashion Drawing
- Entrepreneurship and Business Management

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

CAREER OPPORTUNITIES

- Clothing Consultant
- Couturier
- Fashion Designer
- Dressmaker
- Patternmaker



NATIONAL N DIPLOMA: BUSINESS MANAGEMENT N4-N6

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

Business Management refers to all the activities involved in running a business. It includes planning, controlling, leading and monitoring. Management is all about organising people and motivating them to achieve the organisation's goals.

As a manager you will provide leadership, set goals and implement strategy, oversee budgets and targets, monitor recruitment, training and organisation of staff and see to compliance with company regulations and policies.

A good manager must have the right qualification to empower him or her to use the available time and resources effectively.

SUBJECTS

N4

- Entrepreneurship and Business Management
- Financial Accounting/Public Relation
- Management Communication
- Computer Practice

N5

- Entrepreneurship and Business Management
- Financial Accounting/Public Relation
- Sales Management
- Computer Practice

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N4 & N5 subjects with at least 50% in each subject.

N6

- Entrepreneurship and Business Management
- Financial Accounting/Public Relation
- Sales Management
- Computer Practice

ENTRY REQUIREMENTS

Grade 12 Certificate or a National Senior Certificate or equivalent.

CAREER OPPORTUNITIES

- Business Manager
- Entrepreneur
- Office Manager
- Assistant Manager
- General Manager

NATIONAL N DIPLOMA: HUMAN RESOURCE MANAGEMENT N4-N6

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

A human resource manager/personnel manager works together with top management officials to plan personnel policies that will meet the needs of employers and employees. The human resources manager co-ordinates transfers, promotions, dismissals, salary increases and reinstatements. As a human resources manager you recruit, select, test, appoint and place staff in suitable posts. You will control the progress of all activities and modify policies to meet particular objectives. You will give personal attention to new programmes and personal problems, stay updated on labour laws and advise employers and employees on their obligation and rights.

SUBJECTS

N4

- Personnel Management
- Computer Practice
- Management Communication
- Entrepreneurship & Business Management

N5

- Personnel Management
- Computer Practice
- Management Communication
- Entrepreneurship & Business Management

N6

- Personnel Management
- Computer Practice
- Management Communication
- Entrepreneurship & Business Management

ENTRY REQUIREMENTS

Grade 12 Certificate or a National Senior Certificate or equivalent.

CAREER OPPORTUNITIES

- Human Resources
- Training and Development
- Labour Relations
- Industrial Relations
- Recruitment Agent
- Personnel Manager



NATIONAL N DIPLOMA: PUBLIC RELATIONS MANAGEMENT

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

The Public Relations Diploma will provide students' with the necessary skill set to perform effectively in a public relations role. A public relations role is to foster a good relationship between the organisation and the public. You maybe asked to create corporate and marketing communications, drafting speeches, and handling product launches (to name a few). PR officers use all forms of media and communication to build, maintain and manage the reputation of their clients.

SUBJECTS

N4

- Office Practice
- Communications
- Information Processing
- Computer Practice

N5

- Office Practice
- Communications
- Information Processing
- Public Relations

N6

- Office Practice
- Communications
- Information Processing
- Public Relations

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N4 & N5 subjects with at least 50% in each subject.



CAREER OPPORTUNITIES

- Government Department
- Charity Organisations
- Finance Institutions
- PR Companies
- Advertising Agencies
- Organisation Spokesperson

NATIONAL DIPLOMA: PUBLIC MANAGEMENT

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

The aim of the National Diploma in Public Management is to prepare students for a career in the public sector. The object is to prepare students for entry into commerce and industry, and to offer invaluable guidance on managerial competencies for those preparing to enter higher levels of the public sector. Public managers occupy positions of leadership at central, provincial and local levels of government, as well as in related parastatal institutions.

SUBJECTS

N4

- Public Administration
- Management Communication
- Computer Practice
- Entrepreneurship & Business Management

N5

- Public Administration
- Public Finance
- Municipal Administration
- Computer Practice/EBM

N6

- Public Administration
- Public Law
- Municipal Administration
- Computer Practice/EBM
- Public Finance

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N4 & N5 subjects with at least 50% in each subject.



CAREER OPPORTUNITIES

- Public Institutions
- Metropolitan Councils
- Local Government
- Regional Services
- District Councils
- Small Business Companies

NATIONAL N DIPLOMA: MARKETING MANAGEMENT

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

This course will give you a solid foundation in marketing, and will also give you the opportunity to learn more about Management Communication, Computer Practice, Entrepreneurship and Business Management. Once you complete this programme you will be able to operate in marketing activities in the marketing field such as conducting research, identifying markets, creating promotional materials and presenting marketing proposals.

SUBJECTS

N4

- Management Communication
- Computer Practice
- Management Management
- Entrepreneurship & Business Management

N5

- Sales Management
- Public Relations
- Marketing Management
- Entrepreneurship & Business Management

N6

- Marketing Management
- Sales Management
- Marketing Communication
- Marketing Research

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N4 & N5 subjects with at least 50% in each subject.



CAREER OPPORTUNITIES

- Sales
- Marketing
- Marketing Research
- Marketing Communications
- Marketing Consultant
- Marketing Agency
- Advertising
- Promotions

NATIONAL DIPLOMA: TRAVEL & TOURISM

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

This course is accredited by the Department of Higher Education and Training and Quality assured by QCTO. The tourism industry is an exciting and fluid one in which students have to be committed, passionate and willing to display excellent customer services skills. A career in tourism is demanding and requires people with good interpersonal and communication skills, a dedicated to quality and good service.

SUBJECTS

N4

- Travel Office Procedures
- Travel Services
- Tourist Destinations
- Tourism Communication

N6

- Travel Office Procedures
- Travel Services
- Tourist Destinations
- Hotel Reception

N5

- Travel Office Procedures
- Travel Services
- Tourist Destinations
- Tourism Communication

DIPLOMA REQUIREMENTS

Computer Practice N4

or

Information Processing N4

or

CFS N4

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N4 & N5 subjects with at least 70% in each subject.



CAREER OPPORTUNITIES

- Airline Ground Crew
- Travel Consulting
- Tour Guidance/Operations
- Reservation/Counter Staff
- Foreign Exchange Agents
- Car Rental Agencies

NATIONAL N DIPLOMA: FINANCIAL MANAGEMENT

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

This course would be ideally suited to students' with a flair for numbers and finance. This position entails managing and controlling the financial matters of the company. You may be asked to assist with budgets, the company's tax returns, interpreting financial documents, reporting financial problems and updating senior management on the progress of the business.

SUBJECTS

N4

- Management Communication
- Financial Accounting
- Computerized Financial Systems
- Entrepreneurship & Business Management

N5

- Cost & Management Accounting
- Financial Accounting
- Computerized Financial Systems
- Entrepreneurship & Business Management

N6

- Cost & Management Accounting
- Financial Accounting
- Computerized Financial Systems
- Entrepreneurship & Business Management/Income Tax



ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N4 & N5 subjects with at least 50% in each subject.

CAREER OPPORTUNITIES

- Book Keeper
- Credit Managemet
- Financial Accounting
- Financial Managemet
- Accounts Clerk
- Banker
- Auditor



NATIONAL N DIPLOMA: EDUCARE

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

This course will offer you a sound base to start your own business and provide for the needs of the young children in your area. Educare equips you, the student, with theoretical knowledge and practical skills to work with children up to 4 years old and start your own creche. You will learn to identify signs and symptoms of child illnesses, learn the methodology of planning and presenting lessons, how to make equipment for class, how to deal with staffing issues, how to organise budgets, etc.

SUBJECTS

N4

- Day Care Personnel Development
- Education
- Educare Didactics
- Child Health

N5

- Day Care Communication
- Education Psychology
- Educare Didactics - Theory and Practical
- Entrepreneurship & Business Management

N6

- Day Care Communication
- Education Psychology
- Educare Didactics - Theory and Practical
- Day Care Management



ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Registering for this course will allow students to obtain credits to most University of Technologies by passing all N4 & N5 subjects with at least 50% in each subject.

CAREER OPPORTUNITIES

- Day Care Manager
- Child Care Assistant
- Teaching Assistant
- Pre School Teacher
- Au Pair
- Entrepreneur



NATIONAL DIPLOMA LEGAL SECRETARY

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

Attorneys and large corporate firms require the services of competent legal secretaries. A legal secretary requires thoroughly secretarial skills and a background knowledge of law of legal procedures. Further, they are expected to be very proficient with office computing equipment, typing and communication skills.

SUBJECTS

N4

- Intro Communication
- Intro Entrepreneurship
- Intro Personnel Management
- Intro Marketing
- Office Practice
- Communication
- Information Processing
- Entrepreneurship & Business Management

N5

- Information Processing
- Office Practice
- Legal Practice
- Communication

N6

- Information Processing
- Office Practice
- Legal Practice
- Communication

ENTRY REQUIREMENTS

A national senior certificate / Senior Certificate / NCV Level 4 Certificate / ABET level Certificate

CAREER OPPORTUNITIES

With this qualification, successful learners could pursue a career as a:

- Legal Assistant
- Administrative Assistant
- Paralegal Assistant
- Conveying Assistant

NATIONAL N DIPLOMA: ELECTRICAL ENGINEERING

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N2-N6

INTAKES: January, May & September

The electrical engineer is involved in the design, manufacture, installation and management of various appliances and installations that generate or use electrical energy such as coal power stations where chemical energy is transformed to electrical energy, the use of solar cells and wind turbines for the generation of electrical energy, or transmission lines and substations that are used to distribute electrical energy for power, heating and lighting.

SUBJECTS

N2

- Mathematics
- Engineering Science
- Industrial Electronics
- Electrical Trade Theory

N3

- Mathematics
- Engineering Science
- Industrial Electronics
- Electrotechnology

N4

- Mathematics
- Engineering Science
- Industrial Electronics
- Electrotechnics

N5

- Mathematics
- Power Machines
- Electrotechnics
- Industrial Electronics

N6

- Mathematics
- Power Machines
- Electrotechnics
- Industrial Electronics

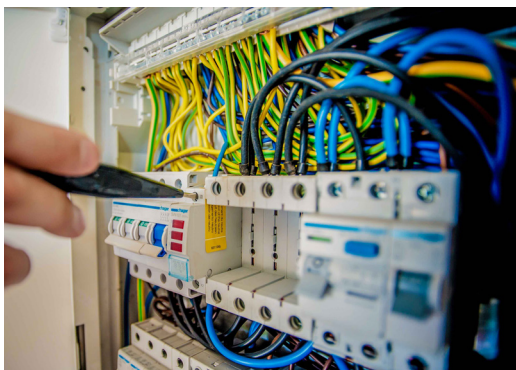
ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Students complete four/five certificates (N2/N3-N6) and 18 months of in-service training, at the end of which a National Diploma is awarded.

CAREER OPPORTUNITIES

- Electrical Engineer
- Instrument Technician
- Electrician
- Power Electronics
- Design Engineering
- Appliance Manufacturing & Installation



NATIONAL N DIPLOMA: MECHANICAL ENGINEERING

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N3-N6

INTAKES: January, May & September

The mechanical engineer is involved with the design, development, production, marketing, installation, maintenance and general research of machinery and mechanical equipment in almost every type of industry and technology. The mechanical engineer usually specialises in one of the many fields of engineering, such as transportation, mining, environmental engineering, industrial engineering or manufacturing.

SUBJECTS

N3

- Mathematics
- Engineering Science
- Mechanotechnology
- Engineering Drawing

N4

- Mathematics
- Engineering Science
- Mechanotechnics
- Mechanical Draughting

N5

- Mathematics
- Mechanical Drawing & Design
- Mechanotechnics
- Power Machines

N6

- Mathematics
- Mechanical Drawing & Design
- Mechanotechnics
- Power Machines

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

CAREER OPPORTUNITIES

- Mechanical Engineer
- Design Engineer
- Materials Scientist
- Draughtsman
- Fabricator
- Process Controller/Technician

Students complete four certificates (N3-N6) and 18 months of in-service training, at the end of which a National Diploma is awarded.



NATIONAL N DIPLOMA: MECHANICAL BOILER MAKING

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N3-N6

INTAKES: January, May & September

This Mechanical Boiler Making Diploma will provide the practical and theoretical basis for a student to become a boiler maker. You will be involved with the design, development, production and installation process. This course will give you the relevant theoretical background to become a boilermaker. When you study a boilermaker course, you learn the fundamental principles of boilermaking, and you gain the basic skills you need to start your career as a boilermaker.

SUBJECTS

N2

- Plating & Structural Steel Drawing
- Plate Theory
- Engineering Science
- Mathematics

N3

- Plating & Structural Steel Drawing
- Mechanotechnology
- Engineering Science
- Mathematics

N4

- Plating & Structural Steel Drawing
- Mechanotechnics
- Engineering Science
- Mathematics

N5

- Engineering Physics/ Power Machines
- Mechanical Drawing & Design
- Mechanotechnics
- Mathematics
- Power Machines (Optional)

N6

- Engineering Physics/ Power Machines
- Mechanical Drawing & Design
- Mechanotechnics
- Mathematics
- Power Machines (Optional)

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Students complete four/five certificates (N1-N6) and 18 months of in-service training, at the end of which a National Diploma is awarded.

Please note that this course is only available in specific campuses. Consult the academic admin before enrolling.

CAREER OPPORTUNITIES

- Power Stations
- Factories
- Petrol Refineries
- Chemical Companies
- Mines
- Metal Fabricators



NATIONAL N DIPLOMA: CIVIL ENGINEERING

DURATION: 18 Months Theory & 18 Months Experiential Training

LEVEL: N4-N6

INTAKES: January & June

A Civil engineer is responsible for the planning, design, maintenance and management of construction projects. These projects are concerned with the construction of multi storey buildings, roads, bridges, harbours, airports, sport stadiums and water and sewerage purification plants. Civil engineering involves the constant recreation improvement and conservation of the environment, as well as the establishment of the facilities required for the effective functioning of the community.

SUBJECTS

N2

- Mathematics
- Building Drawing
- Engineering or Building Science
- Carpentry and Roofwork/Plumbing/Bricklaying/
Painting Theory (Choose one)

N4

- Building Administration
- Building & Structural Surveying
- Building & Structural Construction
- Quantity Surveying/Maths

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N6

- Building Administration
- Building & Structural Surveying
- Building & Structural Construction
- Quantity Surveying/Maths

N3

- Mathematics
- Building and Civil Technology
- Building Drawing
- Building Science

N5

- Building Administration
- Building & Structural Surveying
- Building & Structural
Construction
- Quantity Surveying/Maths

ENTRY REQUIREMENTS

National Senior Certificate (Grade 12)

Students complete four certificates (N3-N6) and 18 months of in-service training, at the end of which a National Diploma is awarded.

CAREER OPPORTUNITIES

- Civil Engineering
- Structural Engineering
- Project Management
- Environmental Engineering
- Waste Water Treatment
- Road Construction and Maintenance

NATIONAL DIPLOMA CHEMICAL ENGINEERING

SUBJECTS

N2

- Mathematics
- Plant Operating Theory
- Engineering Science
- Water and Wastewater Treatment Practice

N3

- Mathematics
- Plant Operating Theory
- Engineering Science
- Water and Wastewater Treatment Practice

N4

- Mathematics
- Engineering Science
- Chemistry
- Chemical Plant Operations

N5

- Mathematics
- Power Machines
- Chemistry
- Chemical Plant Operations

N6

- Mathematics
- Power Machines
- Chemical Plant Operations
- Chemical Technology

ENTRY REQUIREMENTS

For N1-N3, Grade 10 (With Mathematics & Physical Science)

For N4-N6, Grade 12 Certificate (With Mathematics & Physical Science)

OR

N3 with Engineering Mathematics & Engineering Science

CAREER OPPORTUNITIES

- Process Plant Construction
- Environmental Protection
- Research and Development Chemistry
- Laboratory
- Chemical Engineering
- Biotechnology



NATIONAL CERTIFICATE END USER COMPUTING

DURATION: 1 Year

Examinations: June/November

The End User Computing course enables students to obtain the right knowledge, skills, mind set and values to operate confidently in this field. This course will prepare the student to enter into a fast-growing and dynamic industry, within South Africa and abroad.

SUBJECTS

- Introduction to Computer
- Typing Skills & Speed
- Ms Word
- Ms Excel
- Ms Power Point
- Ms Access
- Computer Operating Systems
- Programming (Visual Basics)
- Basic HTML
- Business Communication
- Basic Mathematical Literacy
- Internet and Email
- Introduction to Computer Networking
- Basic PC Technician
- Understanding Virus and Computer Services
- Project Management
- Basic Knowledge of HIV AIDS

ENTRY REQUIREMENTS

Grade 12 (NCS) Certificate/an equivalent NQF L4 qualification

STUDY MATERIAL

The cost of learning material is covered by the learner. An order form is available, consult academic office. Your study Material Pack consist of Learner Guide, Prescribed Books, POA (Portfolio of Assessment) & Qualification Guide. Learner to buy the study material and POE, before they start classes.



NATIONAL CERTIFICATE SYSTEMS DEVELOPMENT/PROGRAMMING

DURATION: 1 Year

Examinations: June/November

The Systems Development/Programming course is designed as an entry-level qualification in the software development field. Students' completing this course will have a strong foundation to enter any employment as a junior programmer and will have learnt the necessary skills to develop and maintain software applications within the IT environment.

SUBJECTS

A learner will be able to:

- Communicate effectively with fellow IT staff and users of information systems
- Demonstrate an understanding of different types of computer systems and the use of computer technology in business
- Demonstrate an understanding of problem solving techniques, and how to apply them in a technical environment
- Demonstrate an understanding of Computer Studies Principles
- Demonstrate an understanding of Computer Programming Principles
- Work effectively as a team member within a development project environment
- Carry out, under supervision, a small size task to demonstrate an understanding of the knowledge, techniques & skills needed to understand the fundamentals of Computer Programming.

ENTRY REQUIREMENTS

Grade 12 (NCS) Certificate/an equivalent NQF L4 qualification

STUDY MATERIAL

Your study Material Pack consist of Learner Guide, Prescribed Books, POA (Portfolio of Assessment) & Qualification Guide. Learner to buy the study material and POE, before they start classes.



NATIONAL CERTIFICATE

TECHNICAL SUPPORT/PC ENGINEERING

The Technical Support course covers the entry-level learning that will be required to assist businesses with systems support, especially with computer hardware (the physical machines). A student will be taught a number of skills to help them understand computer industry concepts and work within an IT environment.

SUBJECTS

A learner will be able to:

- Communicate effectively with fellow IT staff and users of information systems
- Demonstrate an understanding of different types of computer systems and the use of computer technology in business
- Demonstrate an understanding of problem solving techniques, and how to apply them in a technical environment
- Demonstrate an understanding of Computer Technology Principles
- Select and use materials and equipment safely for technological purposes
- Work effectively as a team member within a support team
- Carry out, under supervision, a small size task to demonstrate knowledge, techniques of techniques & skills needed in one or more of the following areas of majoring/specialisation: Hardware and Infrastructure Support for Personal Computers, Hardware and Infrastructure Support for Office Products, Data Communications and Network Support

ENTRY REQUIREMENTS

Grade 12 (NCS) Certificate/an equivalent NQF L4 qualification

STUDY MATERIAL

Your study Material Pack consist of Learner Guide, Prescribed Books, POA (Portfolio of Assessment) & Qualification Guide. Learner to buy the study material and POE, before they start classes.



NATIONAL CERTIFICATE VOCATIONAL (NCV) SAFETY IN SOCIETY

SUBJECTS FUNDAMENTAL SUBJECTS (LEVEL 2-4)

Language
Life Orientation
Mathematics or Mathematical Literacy

Level 2

Introduction to Governance
Introduction to law
Principles of Criminal Justice
Introduction to Policing Practices

Level 3

Governance
Criminal Law
Criminal Justice Structures and Mandates
Theory of Policing Practices

Level 4

Governance
Law of Procedures and Evidence
Criminal Justice Process
Applied Policing

Duration 1 Year Full Time Study

CAREER OPPORTUNITIES

South African Police Service
Metro Police
Traffic Police
Military Police
South African Defence Force
Security Services
Intelligence Services
Legal Assistance
Correctional Services Fees



Registration	Admission	Monthly	Duration
R600	R1500	R800	12months
Total Fees			R11 700

BROOKLYN CITY HIGH SCHOOL: MATRIC RE-WRITE/UPGRADE

This course is aimed at students who want upgrade their Matric symbols on a full time or part time basis including Saturday classes. One on one help can be arranged.

The examinations are only written in Oct/Nov every year. Only re-writers are welcome in this syllabus. One can only enroll for the subjects failed and appearing on the previous statement of results.

SUBJECTS

English HL (Home Language)

- English FAL (First Additional Language)
- Mathematics
- Mathematical Literacy
- Physical Science
- Life Sciences
- Agriculture Sciences
- Geography
- History
- Accounting
- Economics
- Business Studies
- Computer Application Technology (CAT)



Entry Requirements

Previous National Senior Certificate statement
SBAs not expired i.e candidates who wrote
Matric in 2013 to 2024

	Registration Fee	Admin Fee	Monthly Fee	Total	Duration
1 SUBJECT	R 600	R2 000	R 525	R 8 900	12 months
2 SUBJECTS	R 600	R2 000	R 650	R 10 400	12 months
3 SUBJECTS	R 600	R2 000	R 775	R 11 900	12 months
4 SUBJECTS	R 600	R2 000	R 900	R 13 400	12 months
5 SUBJECTS	R 600	R2 000	R 1 025	R 14 900	12 months

*Rim of printing paper must be handed in at the finance office per semester*Examination Fees = R300 per Subject*

	Registration Fee	Admin Fee	1st & 2nd Installment	Total	Duration
1 SUBJECT	R 600	R1 000	R 1 425	R 4 450	6 months
2 SUBJECTS	R 600	R1 000	R 1 800	R 5 200	6 months
3 SUBJECTS	R 600	R1 000	R 2 175	R 5 950	6 months
4 SUBJECTS	R 600	R1 000	R 2 550	R 6 700	6 months
5 SUBJECTS	R 600	R1 000	R 2 925	R 7 450	6 months

*Rim of printing paper must be handed in at the finance office per semester*Examination Fees = R300 per Subject*

SHORT COURSES: SKILLS PROGRAMMES

COURSE	DURATION	REGISTRATION FEE	Admin	MONTHLY	TOTAL
Fundamentals of Microsoft Office (Computer Literacy)	3 Months	R 600	R 500	R 800	R 3 500
Call Centre Training (including Tele-Marketing)	3 Months	R 600	R 500	R 700	R 3 200
Safety in the Workplace	3 Months	R 600	R 500	R 900	R 5 800
Professional Receptionist and Personal Assistant	3 Months	R 600	R 500	R 800	R 3 500
Computerised Financial Systems (Pastel)	3 Months	R 600	R 500	R 900	R 3 800
Project Management (Fundamentals, Intermediate & Advanced)	6 Months	R 600	R 500	R 900	R 6 500
Business Administration & Management	3 Months	R 600	R 500	R 700	R 3 200
Fundamentals of Human Resources	4 Months	R 600	R 500	R 700	R 3 900
MS Projects	4 Months	R 600	R 500	R 900	R 4 700
Graphic Design (Photoshop, Illustrator, Indesign)	6 Months	R 600	R 500	R 900	R 6 500
Office Administration	4 Months	R 600	R 500	R 700	R 3 900
Procurement & Supply Chain Management	3 Months	R 600	R 500	R 900	R 3 800
Strategic Logistics Management	4 Months	R 600	R 500	R 900	R 4 700
Sales and Marketing Management	4 Months	R 600	R 500	R 700	R 3 900
Storekeeping and Stock Control	4 Months	R 600	R 500	R 700	R 3 900
Supervision of Storekeeping and Store Control	6 Months	R 600	R 500	R 900	R 6 500
Proposal Writing (includes Report-Writing)	3 Months	R 600	R 500	R 800	R 3 500
Professional Web-Design	6 Months	R 600	R 500	R 900	R 6 500

Examination Fees R300 and a rim of paper (500 sheets)

GENERAL INFORMATION

COLLEGE FACILITIES

Computer Access

Students have full access to our state of the art computer labs after lecture hours to browse the internet, do assignments and other computer practices at no extra cost. Brooklyn City College ensures we have the most up to date technology, to keep our learners abreast with the times.

Private Study

Private study areas are usually available during college opening hours. Contact the front desk or the offices of the Academic Heads for more information.

Library

A reference library is available where specific textbooks can be consulted and most professional magazines are also available.

ACADEMIC SERVICES

Brooklyn City College offers learners, parents and guardians an extensive range of academic services. These include, but are not limited to:

Counselling & Career Guidance

Our Trained advisors help the students match their ability and aptitude to potential courses and prospective careers. Also free counselling on health and life activities are offered to provide direction to students.

Progress Report

Progress Reports are provided throughout the duration of your course. Included in these reports is information regarding internal examinations, attendance and class participations.

PLACEMENT SERVICES

Upon completion of your course or programme of study , Brooklyn City College assists learners in finding jobs. This is done through the campus placement services. Vacancies are advertised on campuses. This employment is also linked to the job shadowing, learnership course requirements. It will be prudently fair to state that placements are not guaranteed for every student however, opportunities are.

SOCIAL SCHEMES

Brooklyn City College feels that it is very important that students get actively and enthusiastically involved in social life at the college. They should try to participate in the college's social and extra-curriculum activities and social functions that are friendly and loaded with fun. On occasion we host functions such as Welcome Parties, Freshers Ball, Spring Bash, Mr & Miss Brooklyn, Cultural Day, Changers Fellowship Weekly Meetings, Sports and Excursions.

CERTIFICATION

All Certificates and Diploma are issued by the Department of Higher Education, UMALUSI and the relevant accrediting SETA. Certification will be awarded for successfully completing a learning program; this includes the required practical/in-service training. Certificates are handed to learners at a formal Graduation Ceremony.

GRADUATION

The Graduation Ceremony is COMPULSORY for all qualifying learners. The Ceremony Costs R1000 including venue and Meals for the Graduant. Gown is R400 hiring.

ADMISSION CRITERIA

Your application will be accepted if the following criteria are met,

OCCUPATIONAL QUALIFICATIONS					
QUALIFICATIONS	LEVEL	ADMISSION FEE	INSTALMENT	DURATION	GRAND TOTAL
1. OC: EARLY CHILDHOOD DEVELOPMENT PRACTITIONER NQF L4 CREDITS 131 SAQA 9742	04	3000	1500	12 MONTHS	R24,900.00
2. OC: OFFICE AMINSTRATOR (PUBLIC SERVICE ADMINSTRATOR) NQF L CREITS 2 SAQA ID 91994	05	3000	1500	12 MONTHS	R24,900.00
3. OC:HEALTH PROMOTION OFFICER (COMMUNITY HEALTH WORKER) NQF L3 CREITS 163 SAQA ID 94597	03	3000	1500	12months	R24 900
4. OC: BOOKKEEPER NQF L5 CREDITS 364 SAQA98959	05	3000	1500	24MONTHS	R 43 800
5. OC: SAFETY, HEALTH & QUALITY PRACTITIONER (OCCUPATIONAL HEALTH & SAFETY) NQF L5 CREDITS 256 SAQA99714	05	3000	1500	18MONTHS	R33 900
6. OC: BUYER NQF L5 CREDITS 103222	05	3000	1500	12 MONTHS	R24 900
7. OC: PROCUREMENT OFFICER NQF L5 CREDITS	05	3000	1500	18MONTHS	R33 900

MARCH AND SEPTEMBER INTAKES

REGISTRATION R600 BOOKS 00

ASSESSMENT FEE: R2000 POES R400 EXAM FEES R400

NATIONAL N DIPLOMA MANAGEMENT STUDIES					
	Registration Fee	Admission Fee	Monthly	Total	Duration
N4	R 600	R 2 500	R 900	R 8 500	6 Months
N5	R 300	-	R 900	R 5 700	6 Months
N6	R 300	-	R 900	R 5 700	6 Months
Examination Fees: R300 per Semester					

NATIONAL N DIPLOMA ENGINEERING STUDIES

	Registration Fee	Admission Fee	Monthly	Total	Duration
N3	R 600	R 2 500	R 900	R 8 500	3 Months
N4	R 600	-	R 900	R 8 500	6 Months
N5	R 300	-	R 900	R 3 000	3 Months
N6	R 300	-	R 900	R 3 300	3 Months

Examination Fees: R300 per Trimester

Continuing Students from other colleges pay a R500 Reg fee

FACULTY OF COMPUTER TECHNOLOGY

- National Certificate Technical Support
- National Certificate: Systems Development
- National Certificate: End User Computing

	Registration Fee	Deposit	Monthly	Total	Duration
	R 600	R 2 500	R 900	R 13 900	12 Months

POE (Portfolio of Evidence) Fees: R500

Examination Fees: R300 per Semester

FACULTY OF SECURITY & SAFETY NATIONAL DIPLOMA: POLICING

	Registration Fee	Admission Fee	Monthly	Total	Duration
Year 1	R 600	R 3 000	R 1 500	R 21 600	12 Months
Year 2			R 1 500	R 18 000	12 Months

POE (Portfolio of Evidence) Fees: R500 per Semester

Examination Fees: R300 per Semester

1st Year Practical Fee: R2 750

2nd Year Practical Fee: R2 750

Exam Re-Write Fees: R500

Late Submission Of POE: R200

BANKING DETAILS & CAMPUSES

<p>PRETORIA CAMPUS (Head Office) 228 Pretorius Street, Metropolitan Building, Cnr Pretorius & Paul Kruger, Next to Nedbank, Pretoria, 0001 Tel: +27 (0) 87 151 0188 Email: info@brooklyncitycolleges.co.za</p> <p>BANKING DETAILS FNB ACCOUNT NUMBER: 62796867144 BRANCH CODE: 250655 REFERENCE: STUDENT ID NUMBER</p>	<p>POLOKWANE MAIN CAMPUS 11 Grobler Street, Amnab Building, Cnr President Paul Kruger Street Polokwane CBD Tel: +27 (0) 87 151 0188 Fax: +27 (0) 86 599 6734 Email: info@brooklyncitycolleges.co.za</p> <p>BANKING DETAILS FNB ACCOUNT NUMBER: 62798987122 BRANCH CODE: 250655 REFERENCE: STUDENT ID NUMBER</p>
<p>NELSPRUIT CAMPUS 46 ANDERSON STREET NELSPRUIT 1201 Tel: +27 (0) 87 151 0188 Email: info@brooklyncitycolleges.co.za</p> <p>BANKING DETAILS FNB ACCOUNT NUMBER: 62798985499 BRANCH CODE: 250655 REFERENCE: STUDENT ID NUMBER</p>	<p>DURBAN CAMPUS 34 Joe Slovo (Field Street) Perm Building, Cnr Anton Lembede Street, Durban CBD Email: info@brooklyncitycolleges.co.za</p> <p>BANKING DETAILS FNB ACCOUNT NUMBER: 62798984821 BRANCH CODE: 250655 REFERENCE: STUDENT ID NUMBER</p>
<p>RUSTENBURG CAMPUS 154 Fatima Bhayat St, Cnr Smit Street (Old Joshua Doore Building) Rustenburg 0299 Tel: +27 (0) 87 151 0188 Email: info@brooklyncitycolleges.co.za</p> <p>BANKING DETAILS FNB ACCOUNT NUMBER: 62798987883 BRANCH CODE: 250655 REFERENCE: STUDENT ID NUMBER</p>	

NOTES



BROOKLYN CITY COLLEGE

CONTACT US:

(HEAD OFFICE)

**228 Pretorius Street, Pretoria Central,
Pretoria, 0001**

POSTAL ADDRESS: 13140, The Tramshed, 0126

Email: info@brooklyncitycolleges.co.za